

NATIONAL INSTITUTE OF PUBLIC FINANCE AND POLICY
18/2, Satsang Vihar Marg
Special Institutional Area
(Near Jawaharlal Nehru University)
New Delhi 110 067

FINANCIAL BID
(PART - II)

Tender Document
(for Housekeeping Services at the Institute)

To be put in separate sealed cover

Date and time of the opening of the Financial bid will be intimated
Separately only to the short listed vendors

**NATIONAL INSTITUTE OF PUBLIC FINANCE AND POLICY
NEW DELHI**

**FINANCIAL BID – HOUSEKEEPING SERVICES PART - II
(Schedule of rates for required Manpower)**

Category	Qty	Monthly wages per person	EPF on Rs.	ESI	Reliever's charges, if any	Service charges	Total monthly charges	Total yearly charges for 12 months
Supervisor (skilled)	1							
Worker (cleaning staff) unskilled	13							
Electrician (skilled) IIT Diploma Holder	1							
Plumber (skilled) IIT Diploma Holder	1							
Messenger (skilled)	1							
Mali (unskilled)	1							
Total	18							
For Sunday/holidays (wages for 18 man days per month for unskilled workers)								
Service Tax								
Grand Total								
Grand Total in words								

Place

New Delhi

Signature
Name of the firm
Address

Categories:

1. Supervisor – skilled
2. Worker (cleaning staff) – unskilled
3. Electrician – skilled
4. Plumber – skilled
5. Messenger-skilled
6. Mali- unskilled

**NATIONAL INSTITUTE OF PUBLIC FINANCE AND POLICY
NEW DELHI**

Housekeeping Services at NIPFP, New Delhi

Financial Bid – Part – II

S.NO.	Details of Scope of work	Rs. Per month
1.	Man Power Wages as per details/quoted in Annexure I	
2.	Material charge (detailed under Scope of Work at pages 16 and 17 of Tender	
3.	Service charge	
4.	Any other charges (please specify, if any)	
5.	Service tax as applicable	
	Grand Total (Rs.)	

All the terms and conditions as detailed out in the Tender Document are acceptable to us.

Signature of authorized person of bidder

Address

Seal of the company

Dated

Validity period